

**Governing Board Meeting Minutes APPROVED**

**Date-** Thursday, May 9, 2019

**Location-** MBTA Campus, Laniākea YWCA, 1040 Richards Street Suite 220, Honolulu Hi 96813

**Time-** 5:00 pm – 5:48 pm

**Recorded by-** J. Watanabe

**Attendance-** Dr. Friedman, J. Yukitomo, J. Dixon, J. Watanabe, K. Bellord (phone), C. Harada (phone) Dr. Chang-Vierra, Dr. Izumo, Principal Oshiro, A. Deutscher (phone), D. Lau (phone), M. Liao-Troth (phone 5:15 pm), J. Smith 5:16 pm

**Excused-** M. Thompson (proxy Dr. Chang-Vierra), M. Simmons (proxy Dr. Izumo)

<p><b>I. CALL TO ORDER</b></p>	<p>Meeting called to order at 5:00 pm by Dr. Chang-Vierra.</p>
<p><b>II. APPROVAL OF MINUTES</b> <b>A. Minutes April 2019</b></p>	<p>Mr. Deutscher moved to approve minutes from April 11, 2019. Second by Ms. Yukitomo. Open for discussion. Correction to time of executive session by Mr. Lau. Aye votes from Dr. Friedman, J. Yukitomo, J. Dixon, J. Watanabe, C. Harada (phone) Dr. Chang-Vierra, Dr. Izumo, A. Deutscher (phone), D. Lau (phone), M. Thompson (proxy Dr. Chang-Vierra), M. Simmons (proxy Dr. Izumo). Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b> <b>A. None</b></p>	<p>A. N/A</p>
<p><b>V. NEW BUSINESS</b> <b>A. Introduction of new board member</b>  <b>B. Monthly Financial Report</b></p>	<p>A. Dr. Chang-Vierra introduced Ms. Jeannie Yukitomo.</p> <p>B. Mr. Deutscher presented the monthly financial reports ending April 30, 2019 including Balance Sheet and July 2018 through April 2019 Profit &amp; Loss Budget vs. Actual. Mr. Deutscher presented the proposed SY 19-20 Annual Budget and the SY 19-20 Vendor list.</p> <p>C. Mr. Dixon moved to accept the following action items:</p> <ul style="list-style-type: none"> <li>a. Approval of SY 19-20 Annual Budget</li> <li>b. Approval of SY 19-20 Vendors with payments over \$10,000</li> </ul> <p>Second by Dr. Friedman. No discussion. Aye votes from Dr. Friedman, J. Yukitomo, J. Dixon, J. Watanabe, C. Harada (phone) Dr. Chang-Vierra, Dr. Izumo, D. Lau (phone), M. Thompson (proxy Dr. Chang-Vierra), M. Simmons (proxy Dr. Izumo), M. Liao-Troth (phone), J. Smith. Motion carried. Mr. Deutscher recused himself from the vote.</p>

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<p><b>VI. OTHER BUSINESS</b> <b>A. Principal's Report</b></p>	<p>A. Ms. Yukitomo presented information about the Financial Reality Fair. Principal Oshiro presented the principal's report.</p> <p>The Hawaii State Ethics Commission is offering Ethics Training May 17<sup>th</sup>, 2019.</p> <p>Principal Oshiro presented the principal's report.</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Dr. Izumo moved to adjourn the meeting. Second by Ms. Simmons Meeting adjourned at 5:48 pm.</p>
<p><b>VIII. Executive Session</b></p>	<p>N/A</p>